

**Required Documents**

- East Central SUD Application
- Meter Set Request Form
- Deposit and Fees



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**For Office Use Only**

Homebuilder: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Unit #: \_\_\_\_\_

*This Institution is an Equal Opportunity Provider and Employer*

**SERVICE APPLICATION AGREEMENT FOR MULTIPLE METER REQUEST****Applicant Information**

Today's Date:

Applicant Name:	Driver's License # or Tax ID #:	
Applicant E-Mail Address:	Applicant Phone #:	
Mailing Address	City:	Zip Code:

**SUBDIVISION DETAILS**

Subdivision:	Unit #:	Superintendent Phone #:
Superintendent:	Superintendent Email:	

**SIGNATURE**

Applicant Signature:	Date:
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This following information is requested by the Federal Government to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on basis of visual observation and surname.

White not of Hispanic Origin <input type="checkbox"/>	Black, not of Hispanic Origin <input type="checkbox"/>	Hispanic <input type="checkbox"/>	Male <input type="checkbox"/>
American Indian or Alaskan Native <input type="checkbox"/>	Asian or Pacific Islander <input type="checkbox"/>	Other (Specify) <input type="checkbox"/>	Female <input type="checkbox"/>

## SERVICE APPLICATION AND AGREEMENT

This agreement is made on \_\_\_\_\_ (date) between \_\_\_\_\_ ("Customer" or "Applicant") and East Central Special Utility District (the "District"). The District will maintain a copy of this agreement as long as the Customer and/or the property is connected to the District's water system. The District and Customer must execute this service agreement before service is provided to Customer.

The District agrees to provide retail water utility service to Customer at \_\_\_\_\_ ("Property") and Customer agrees to pay all applicable fees for such service in accordance with the Rate Order of the District, as amended.

All bills shall be due and payable upon receipt and are past due beyond the due date indicated on the bill, after which time a penalty shall be assessed. Payment for utility service is delinquent if the full payment, including late fees and regulatory assessments, is not received at the District by 5:00 p.m. on the due date. Water service will be restored to disconnected accounts only upon payment of all amounts due and owing the District with cash, money order, credit card, or certified check during normal business days of the District, Monday through Friday, 8:30 a.m. to 5:00 p.m., subject to the holiday schedule.

\_\_\_\_\_ (Initials) All water furnished by the District shall be metered by meters installed, maintained and owned by the District. The meter and connection is for the sole use of the Customer and is to **provide service to only (1) dwelling or one (1) business**. Any attempt to tamper with or to by-pass a meter, or to divert water utility service from one property to another, or to share, resell or sub meter water to any other person, dwelling, business or property is prohibited. Unauthorized users of District services shall be prosecuted to the extent allowed by law under the Texas Penal Code §28.03.

\_\_\_\_\_ (Initials) The District shall have the right to select the location of the water service meter, pipe, and appurtenant equipment on Customer's property necessary to connect Customer to the District's water system. The District shall have access to its meter and equipment located on Customer's property at all reasonable times for any purpose connected with or in the furtherance of the District's business operations, and upon disconnection or discontinuance of service, the District shall have the right to remove any of the District's property from Customer's property. The customer shall install, at their own expense, any necessary service lines from the District's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, and other equipment as may be specified by the District.

Damage to the District's equipment (meter, endpoint, meter box, etc.) may result in repair or replacement fees charged to the customer.

Customer agrees to pay any applicable service trip charges and understands that these charges must be paid with the next monthly utility service bill or services will be disconnected in accordance with the District's Rate Order.

## SERVICE APPLICATION AND AGREEMENT (CONT'D)

The District is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This Agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The District shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

1. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly.
2. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public water supply shall be eliminated at the service connection by the installation of an airgap or a reduce pressure-zone backflow prevention assembly.
3. All Industrial and Commercial customers will install a Backflow Device at the meter. Upon completion of construction, East Central Special Utility District will conduct a CSI (Customer Service Inspection) to identify any other possible cross connections. Backflow Device must be tested when installed and tested annually by a certified inspector.
4. **Closed System Information:** All meter services may be installed with a dual check valve. The dual check valve prevents water from flowing backwards into the water main. This causes customers to have a closed system. In the event that a customer does not have a pop off valve on customers water heater(s), the presence of a close system could cause danger to the customer. ECSUD is not liable for any damages caused at a customer's property due to the customer's closed system.
5. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
6. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of any public water supply.
7. No solder or flux which contains more than .2% lead maybe used for the installation or repair of plumbing at any connection which provides water for human consumption.
8. All irrigation systems must have a proper backflow prevention device installed and tested.

The Customer agrees to permit their property to be inspected for possible cross-connections, potential contamination hazards, multiple connections or single meter, and illegal lead materials. These inspections shall be conducted by the District, or its designated agent, prior to initiating service and periodically thereafter. The inspections shall be conducted during the District's normal business hours, except in emergencies. [30 TAC § 291.81 (a)(2)].

The District shall notify the Customer in writing of any cross-connection or the potential contamination hazard which has been identified during the initial or the periodic re-inspection. The Customer shall immediately remove or adequately isolate and potential cross-connections or other potential contamination hazards on the premises. The Customer shall, at his/her expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance records shall be provided to the District as required.

If the Customer fails to comply with the terms of this Agreement, the District shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

**SERVICE APPLICATION AND AGREEMENT (CONT'D)**

*Please check all that apply:*

**PROPOSED USE OF PROPERTY**

Residential: Site Built Home		Manufactured Home (Mobile Home)	
Commercial	Agricultural	Irrigation	Other _____
<b>WASTEWATER</b>			
Septic	Tank Aerobic	Sewer	None
<b>PLUMBING MATERIALS</b>			
PVC	Lead	Copper	Pex
<b>SIGNATURE</b>			

By signing this agreement, Customer agrees to comply with the terms of this Agreement and to pay all applicable fees to establish water service, and if the Customer fails to comply with the terms, the District shall terminate services. Applicant represents that they have the authority to enter into this agreement. ***This agreement is binding for every meter set requested in the subdivision and unit identified under subdivision details of this application.***

Customer Signature:	Date:
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**OPT OUT OF CONFIDENTIALITY IN UTILITY RECORDS**

Chapter 182, Subchapter B of the Texas Utilities Code, your personal information contained in our utility records will not be released to unauthorized person. This information consists of the customer's address, telephone number, account records, social security number, and information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage.

If you wish to **OPT OUT** of keeping this information confidential, and wish for information to be released, please sign below.

Customer Signature:	Date:
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## CUSTOMER SERVICE INSPECTION INFORMATION

Before continuous water service is established for new construction, a customer service inspection is required. Texas law requires an inspection of the private water distribution system as a way to ensure that the water is safe to drink. This type of customer service inspection is required in Title 30 of the Texas Administrative Code (TAC), Subsection 290.46(j). All the rules in 30 TAC 290, Subchapter D, are administered by the Texas Commission on Environmental Quality (TCEQ). These rules are contained in the TCEQ publication, Rules and Regulations of Public Water Systems, RG-195.

1. When you install your water line from the water meter to your house leave about 18 inches of the water lines exposed at the meter and the house for inspection.
2. Water lines must be installed nine (9) feet away from sewer lines and lateral fields or spray patterns on aerobic systems. If this cannot be accomplished you must sleeve the waterline at least nine (9) feet to either side of these areas and leave pipe exposed for inspection.
3. Some type of water outlets must have an air gap separation of at least one (1) inch or two (2) times the diameter of the inlet pipe, whichever is greater. In some cases where the proper air gap cannot be achieved the proper backflow protection must be installed. **Example:** All hose bibs need to be located above ground level with the proper air gap and have hose bib vacuum breakers installed on each hose bib.
4. Irrigation systems must have the proper backflow protection. The backflow assembly will need to be installed and tested by a certified backflow assembly tester and the original test report returned to ECSUD for filing.
5. You must inform ECSUD if you have an alternate water source such as a well. No cross-connection with a public water system will be allowed.
6. Swimming pools with automatic fill lines that are below the overflow rim will need proper backflow protection.
7. Water softeners and reverse osmosis systems need air gap protection between sewer lines and the units to drain pipes.
8. Handheld showerheads that fall below the overflow rim without the proper air gap are required to have vacuum breakers at the beginning of the hose if not already made into the swivel.
9. Dishwasher drain hose must be tied all the way up to the bottom countertop prior to connecting into the sewer drain.
10. Water troughs for livestock must have anti-siphonage float assemblies.
11. All other water connections will be addressed on an individual basis.

**Once construction is complete call our office for inspection.** Someone will need to be present for inspection.

Customer Signature:	Date:
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